

Charging Policy



Aim

The governors at Bilston Nursery School aim to make appropriate charges which enable and encourage the development of a wide range of enriching activities and uses of our facilities.

Principles

We will ask for voluntary contributions for celebrations, events and activities occurring during nursery sessions which otherwise would be prohibited by cost. No child is excluded from any such activity on the basis of non-contribution.

Procedures

Offsite activities and visits

- A voluntary contribution not exceeding the actual cost will be requested.
- Parents may be asked to make a contribution towards replacing items of school property damaged or lost such as home learning packs and book bags.

Onsite activities

- A voluntary contribution not exceeding the actual cost may be requested.
- Parents may be asked to make a contribution towards replacing items of school property damaged or lost.

Late Charges

- A late charge of £5.00 will be made for every fifteen minutes over the stated finish time where there is a pattern of persistent lateness and other strategies to support parents have been unsuccessful.
- All pricing will be determined by the finance and general purpose committee on behalf of the governing body.

Paying for information

- We will charge a flat rate of £10.00 per pack to all enquires for our policies and documentation. Extra copies of policies will be free to parents/carers who have already received a registration pack and where policies are not available on the school web-site or if parents do not have access to the internet.
- Appropriate charges for photocopying, distribution and telephone facilities are made to cover the cost of copying.
- All pricing will be determined annually by the finance and general purposes committee.

Lease Arrangements

- Charges will be made to external agencies for the use of rooms. A scale of rental charges is applied dependent on the nature of the lease arrangement eg voluntary agencies, local authority, business.
- Additional charges will be made to cover the cost of refreshments, staffing, caretaking and cleaning.

Training Academy

- Charges will be made for the provision of training services including courses, management support, visits by other settings.
- A published rate of charges for the services provided by school will be made public through the Academy web-site and provided to settings on enquiry.

Approved by the Governing Board on 7th March 2017

Signed on behalf of the Board _____